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ADVISORY BOARD MEETING
OF THE
HAWAIʻI TOURISM AUTHORITY

VIRTUAL MEETING

THURSDAY, NOVEMBER 19, 2026, AT 9:30 AM

Meeting will be live-streamed via Zoom

https://us06web.zoom.us/j/85948311422

You may be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You may also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.

Call In: +1 669 444 9171 US
Webinar ID: 859 4831 1422

Members of the public may provide written or oral testimony on agenda items. Oral testimony (in-person or via Zoom) will be limited to five minutes for each testifier per agenda item. Signup for oral testimony in-person will be at the registration table in the meeting room. Signup for oral testimony via Zoom will be accepted through the Q&A feature on Zoom.

Written testimony received ahead of the preparation of the board packet will be included in the board packet. Written testimony received after the issuance of the board packet (three full business days before the meeting) will be distributed to the board and available for public inspection at the meeting. Email written testimony to Carole Hagihara-Loo at Carole.M.Hagihara@hawaii.gov or hand-deliver or mail to the Hawaiʻi Tourism Authority office, 1801 Kalākaua Avenue, 1st Floor, Honolulu, HI 96815.

AGENDA

1. **Call to Order** *9:30 a.m.*

2. **Roll Call** to Announce Name of Participating Board Members and Identify Anyone Present with a Board Member if the Location is Nonpublic

3. **Opening Protocol**

4. **Approval of the Minutes** from the Special Board Meeting on October 8, 2026, and Advisory Board Meeting on October 29, 2026

5. **Report of Permitted Interactions** at Informational Meetings or Presentations Not Organized by the Board Under HRS section 92-2.5(e)

6. **CEO Report** *9:45 a.m.*

7. **Report by the CEO Search Permitted Interaction Group** *10:20 a.m.*

    a. Report, Findings, and Closeout of the CEO Search Permitted Interaction Group

8. **Report by the Administrative Standing Committee** of its Meeting Held on November 6, 2026. *10:40 a.m.*

    a. Draft HTA President & Chief Executive Officer Employment Agreement
    Preliminary and Subject to HR and Legal Review

    b. Draft HTA President & Chief Executive Officer Annual Performance Evaluation & KPI Addendum
    Preliminary and Subject to HR and Legal Review

9. **Discussion and Action on the Creation of the 2027 Legislative Permitted Interaction Group (PIG) to Research and Investigate Legislation for the 2027 Legislative Session** *11:10 a.m.*

10. **Discussion and Action on the Assignment of Board Members to the 2027 Legislative Permitted Interaction Group (PIG)** *11:20 a.m.*

11. **Adjournment** *11:30 a.m.*

Pursuant to Section 531.5, of the Budgetary Control Accounting Manual, State of Hawai‘i, lunch is served as an integral part of the meeting, while the meeting continues in session, and not during a break.

If you require an auxiliary aid/service or other accommodation due to a disability, please contact Carole Hagihara-Loo at (808) 973-2289 or carole.m.hagihara@hawaii.gov as soon as possible, preferably at least 3 days prior to the meeting. **Requests made as early as possible have a greater likelihood of being fulfilled.** Upon request, this notice is available in **alternative/accessible** formats.

In accordance with HRS section 92-3.7(a), the Hawai‘i Tourism Authority will establish a remote viewing area for members of the public and board members to view and participate in meetings held using interactive conference technology (ICT). The ICT audiovisual connection will be located on the 1st Floor in the Lobby area fronting the Hawai‘i Tourism Authority at the Hawai‘i Convention Center at 1801 Kalākaua Avenue, Honolulu, Hawai‘i, 96815.